



# TOKYO CHRISTIAN UNIVERSITY

## East Asia Institute

### 2022 Application Form

#### East Asia Institute

Tokyo Christian University

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URL: <http://www.tci.ac.jp/english/eai>

#### APPLICATION GUIDE

Christian students from any university are welcome to apply to be visiting EAI students, and especially from universities in North America associated with the Council of Christian Colleges and Universities (the CCCU) and the International Affiliates of the CCCU. (You can find out if your school is a Member or International Affiliate of the CCCU through the links on the EAI Application page online).

In addition, however, Tokyo Christian University has partnership agreements with a select group of universities and colleges. These partnership agreements greatly simplify the application process for students from those universities as well as the acceptance of credit, payment of fees, etc. The partner universities at present are: Asbury University, Belmont University, Biola University, Campbellsville University, Covenant College, George Fox University, Huntington University, Judson University, Lee University, Olivet Nazarene University, Spring Arbor University, Taylor University, Waynesburg University, and Wheaton College.

In the application form, you will find references to partner universities and to students from partner universities. If you are from one of these universities, then those references will apply to you, simplifying the admissions process and giving you preferred admission to the EAI program. Other students are, as stated, welcome to apply.

#### APPLICATION ELIGIBILITY

- **Applicants should have at least a 3.0 GPA.**
- **Applicants from a partner university should be enrolled at that college or university at the time of application and during their time of study at Tokyo Christian University.** An agreement with each partner university states that, while attending EAI, the student will continue to be enrolled at the home university, provided that the student registers for enough credit hours at EAI to be considered a full-time student at the home university.



## PARTNER SCHOOL INFORMATION

Each of the partner universities has a process for approving its students to study at TCU. It is particularly important for students to obtain this approval. It allows TCU to bill the partner university for the cost of the study at EAI. This makes the partner school the guarantor of the student's fees. The student and/or the student's family are then exempt from having to provide proof of financial ability to pay TCU's bill (does not apply to students from Biola University; Biola students should contact Biola's Study Abroad Office for information). It also means that some or all the student loans, grants, etc. (each partner school has its own policy) can be applied towards the cost of study at the EAI of TCU.

### For students from the partner universities and colleges

Have you have obtained the permission of your home university to participate in the EAI program? Yes No

Please give the name, title, and email address of the official at your home university who has approved your study in the East Asia Institute of TCU.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

*Your signature at the end of the application means that you certify that you have obtained the appropriate approval from your home university.*

## STUDIES AT TCU

Students attending the EAI during the fall semester (the normal EAI semester) are automatically enrolled in four primary courses (see the EAI website). Students can add additional courses and/or ask to substitute other TCU courses for primary courses. This may be done without any additional charges or fees. The additional course options are listed after primary courses on the EAI website. Students may also contact the EAI office (eai@tci.ac.jp) to ask about late additions to the list of additional courses.

### <Adding Courses>

If you wish to add hours beyond the four primary courses, please state in the space provided which additional course(s) you wish to take.

	Course Code	Course Title
1		
2		
3		

Do you understand that this may require more on-campus study time at the expense of time otherwise available to explore Japan off-campus?

Yes No

## &lt;Replacing Courses&gt;

If you wish to replace one or more primary course with another course from TCU's curriculum, please state in the space provided which course(s) you wish to replace, which course(s) you intend to replace it with, and a brief explanation for doing so.

Course to drop		Course to replace	
Course Code	Course Title	Course Code	Course Title

## Brief explanation

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The agreements with all partner schools guarantee that any EAI course will transfer back to the student's home school at least as an elective. However, it is the student's responsibility (especially from your study abroad advisor and/or your registrar's office) to find out which general education, major or minor, or other requirements at the home school any particular EAI course may fulfill. That decision rests entirely with the student's home school.

The rules governing the adding and dropping of courses may be found on the "Curriculum Rules" page on the EAI website (under "Courses"). Students may change their requests for adding and/or replacing courses until the formal cut-off date for adding and dropping courses (usually 1 to 2 weeks after the semester begins).

### DESIRED PERIOD OF STUDY

EAI has two semesters: the Fall Semester and the Winter/Spring Semester. The Winter/Spring Semester divides into two blocks: the Winter Block and the Spring Block. The costs for the two semesters are somewhat different as are the lengths of time. For the current price of each semester at EAI, see the "Cost" page on the EAI website. For the dates of each semester, see the EAI Home page, or contact the EAI Admissions Office (eai@tci.ac.jp).

Applicants should note that the East Asia Institute's "primary courses" and "field trips" are currently offered only in the fall semester. In the winter and spring blocks, visiting students may enroll in regular TCU courses and use weekends and holidays for private trips. There are enough courses taught in English to allow a full-time load in the Winter/Spring semester. Most EAI students will, therefore, apply only for the Fall Semester. EAI students are welcome to study for a period of up to one year at TCU. However, students from partner universities who wish to study for a longer period than just the fall semester or who wish to study at TCU only during the Winter/Spring semester must gain the explicit understanding of their home universities to do so. This is the responsibility of the student. The partnership agreements are intended to apply primarily (and for some institutions only) to the EAI program in the fall semester.

**My desired period of study during the academic year (check all that apply):**

- Fall Semester                       Winter/Spring Semester

**If Winter/Spring Semester:**     Both Winter & Spring Blocks

- Winter Block Only                       Spring Block Only

**EDUCATIONAL BACKGROUND**

	Name of School(s)	Dates Attended		Current status
		Enrollment YYYY/MM	Graduation YYYY/MM	
High School				
College				Year as of the application date <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior
Major: _____ Minor: _____ If applicable				

**PREVIOUS CROSS-CULTURAL EXPERIENCE:**

List periods of stay outside your home country that lasted more than one month (Add separate sheet if necessary)

Country	When? (How long)	Purpose

**HOUSING**

All students are expected to live on campus. You will be assigned to the men’s dormitory, the women’s dormitory, or the family dormitory (that is, in a separate apartment) according to your gender and marital status. Most students who live in a singles dormitory will be assigned a roommate.

Please be aware that additional fees will apply to students who live in the family dormitory, and that married students who choose not to eat in the campus cafeteria will have this expense deducted from the overall program cost. Please also note that the family dormitory is not furnished, and students are expected to provide their own furniture at their expense. Please consult with the TCU Admissions Office if you wish to live in the family dormitory.

Please indicate here any preferences or concerns regarding housing.

## JAPANESE LANGUAGE BACKGROUND

Fluency in Japanese is not required, nor does admission depend on previous studies of Japanese. To help us serve our students better, please answer the following questions.

Have you studied Japanese before?

Yes (Please answer the following questions.)  No

1. Where did you study Japanese and how? (University, language school, with a tutor, by yourself, etc.)

Where?	
How?	

2. When and how long did you study Japanese?

When?	
How long?	

3. What were the main textbooks you used (if any)?

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4. How fluent are you in reading/writing Hiragana and Katakana?

<i>Hiragana</i>	Reading	
	Writing	
<i>Katakana</i>	Reading	
	Writing	

5. Approximately how many Japanese Kanji can you read and/or write?

Read: \_\_\_\_\_ Write: \_\_\_\_\_

6. Describe your Japanese fluency in speaking, listening, reading, and writing.

Speaking	
Listening	
Reading	
Writing	

7. Please state any Japanese language test results/certificate (e.g., JLPT) if applicable.

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## MINI-ESSAY QUESTION

On a separate sheet, please write a short and polished essay (approximately 250 words, typed and double-spaced) about your hopes and expectations for your life and learning at Tokyo Christian University.

## HEALTH

■ My general health is (check one): Excellent Good Fair Poor

1. Please describe any health conditions, including illness, disabilities, allergy, prescribed or regularly taken medicines, and mental/social issues that you may have. If none, say "None".

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2. Please describe below if you are receiving any special accommodation.

In courses you take (e.g.: taking exams alone, homework related assistance, etc.)
In areas of everyday living at your university (e.g.: consideration for personal spaces, making friends, meals, etc.)

Tokyo Christian University will use the information only in matters related to obtaining appropriate services and accommodation.

Please note that the above personal statement of your health is a preliminary and unofficial statement only. It is sufficient to complete the application. However, AFTER a student has been accepted, a health examination with the signature of a medical doctor will be required. Both a TB skin test and a recent (within six months) chest x-ray are also required. (You may submit only the doctor's summary of the chest x-ray. The x-ray itself need not be sent.)

After a student has been accepted, TCU will send the student a form called, "Health Record and Examination." The student should ask the medical professional to fill out the "Health Record and Examination." It will be the student's responsibility to see that the completed form and the results of the x-ray arrive at the EAI office in Tokyo in a timely manner.

## CHURCH ATTENDANCE AND MINISTRY

EAI students are encouraged to explore a variety of Japanese and international churches while at TCU. EAI students generally find their own churches by connecting with the regular degree students at TCU and going with them.

## CHRISTIAN COMMITMENT

Tokyo Christian University admits those who have a serious commitment to Jesus Christ and His Kingdom. The following information will help us understand your Christian background.

Church name: \_\_\_\_\_ Denomination: \_\_\_\_\_

Church address: \_\_\_\_\_

Senior pastor's name: \_\_\_\_\_ Date of your baptism: \_\_\_\_\_  
(Month/Year)

Do you understand and respect TCU's Statement of Faith (see the EAI website)?

Yes     No

Do you understand and respect TCU's Standards of Conduct (see the EAI website)?

Yes     No

Your signature at the end of this application means that you agree to abide by TCU's Standards of Conduct while a student at the East Asia Institute of Tokyo Christian University. Also please note that the agreements between TCU and the partner universities all indicate that the student remains under the community covenant/standards of the home university. Your signature at the end of this application means that you agree to abide by your home university's standards while a student at the East Asia Institute of Tokyo Christian University.

Your signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Mo. Day Year

## Required Documents

<How to send application materials>

1. Send this application form along with other necessary documents to the EAI Office.
2. References sent via email are acceptable only if referees are able to send them directly to the EAI Office (refer to the instructions on the references for more information).
3. The application must be received by the application deadline (see the website for dates of the deadline).

Send to: [eai@tci.ac.jp](mailto:eai@tci.ac.jp)

**New Message**

To [eai@tci.ac.jp](mailto:eai@tci.ac.jp)

Subject **EAI Application (Your Name)**

Dear EAI Office  
(Please include the following information.)

1. Name
2. University

(Attachments) Please send attachments as **PDF files**.  
Please include your name in each file name.

-  EAI Application Form\_Name.pdf
-  EAI Mini-Essay\_Name.pdf
-  Passport\_Name.pdf If you do not have a valid passport at the time of application, please let us know that in your message.
-  Parent's/Guardian's Agreement\_Name.pdf

**Send**

Forms	Notes
Application form	Form supplied by TCU
Academic Reference	Form supplied by TCU
Personal Reference	Please follow the instructions in each document.
Official College Transcript	An official academic transcript should be directly sent from the home university to TCU. An official electronic transcript directly sent from the home university is acceptable if the applicants' school has such system. The electronic transcript should be sent to <a href="mailto:eai@tci.ac.jp">eai@tci.ac.jp</a> TCU accepts an official academic sent via post if sent directly from the home university. Unofficial transcripts such as student score reports are not acceptable.
Mini-Essay	See page 6 for the essay question.
Photocopy of Valid Passport	Information page only.
Parent's/Guardian's Agreement	Required for applicants below age 21.
Application Fee (USD 200)	Required for applicants who are NOT from TCU's partner schools or CCCU member/affiliate schools. The application fee can be paid either by bank wire transfer or credit card. Those who wish to pay by credit card will be charged in JPY (about 20,000 yen). Contact the EAI office for payment details.